

Invitation for Proposals

The Simon K.Y. Lee Children's Fund ("The Children's Fund") is inviting NGOs to apply for funds to organize projects to improve the well-being of Hong Kong children especially those from disadvantaged or deprived families in innovative ways. The Children's Fund welcomes projects of small-, medium-, and large-scale, in topic areas concerning children services.

1. Themes and Areas

- Services on any themes and areas that can improve the well-being of children from disadvantaged or deprived families, e.g. services or programs that are physical/mental health or education related, or others

2. Target Beneficiaries

- Children aged 0 – 6 from disadvantaged or deprived families, for example:
 - Children residing in unfavorable living environment such as subdivided flats, bedspace apartments and roof top huts etc.;
 - Children affected by poverty, disability, illness, distress or trauma;
 - Children facing or having faced domestic violence, physical or emotional abuse, malnutrition, child sexual exploitation, social discrimination, isolation or social injustice;
 - Children having single parent / parent(s) in jail;
 - Children having parent(s) with mental health issues, drug issues, alcohol misuse, or any kind of disability;
 - Children in institutional care, e.g. orphans;
 - Other disadvantaged children.

3. Funding Amount

- \$100,000 - \$2,000,000 depending on project scale and scope

4. Project Period

- 6 months – 2 years

5. Eligibility

- Charitable organizations exempted from tax under Section 88 of the Inland Revenue Ordinance

6. Other Requirements

- One NGO can submit a maximum of five proposals. An NGO can propose multiple projects. One proposal can cover more than one district and unit.
- The project may take place in any kind of any service units including but not limited to integrated children and youth services centres, children and youth services, integrated family service centres, family life education units, community centres etc.
- The project must not receive funding support from any other source besides the Children's Fund.

7. Application

- Application form can be accessed at <http://www.simonkyleefoundation.org/en/>
- Interested NGOs should submit one hard copy (by post or by hand) and one soft copy (by email) of the following documents to the Children's Fund **on or before 5p.m. 17 January 2022 (Mon).**

Address : 10/F, United Centre, 95 Queensway, Admiralty, Hong Kong

Email : nicolechan@simonkyleefoundation.org

- Required documents include:
 - (1) Application form;
 - (2) Documentary proof of exemption from tax under Section 88 of the Inland Revenue Ordinance;
 - (3) Audited accounts of the previous year; and
 - (4) Organization chart and list of Board of Directors.
- Late application will not be considered.
- The Children's Fund may request selected NGOs to provide further details regarding the projects when reviewing the application forms.

8. Enquiries

- For enquiries, please contact
 - Ms. Nicole Chan, Program Manager, at 2823 5609 or at nicolechan@simonkyleefoundation.org; or
 - Ms. Irene Yu, Senior Program Manager, at 2823 5607 or at ireneyu@simonkyleefoundation.org